

04 28 2015 Work Session 12 30 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting.

A. New Business

1. [12:30 - 12:45 PM School Board Comments](#)

Minutes:

Mrs. Sellers distributed information from the National School Boards Association Conference.

Mrs. Fields commended Jacqueline Bowen, Chief Academic Officer, and her team for incorporating Girls Inc.'s cultural arts classes with the school district's.

Mr. Mullenax requested information on the Cambridge Program (ACE) planned for Winter Haven High School. Superintendent LeRoy reported it will be a wall-to-wall acceleration academy (students will receive a diploma similar to an international (IB) program) with a focus in math and science; and, soon there will be similar acceleration opportunities (such as early college (collegiate) in all regions of the district. Winter Haven's PEP (Public Education Partnership) group is funding the first year's membership fee and the district will fund it in future years.

Mrs. LeRoy announced that we have several Nationally Certified Academies and several are recognized as Nationally Certified with Model Status(*).

- Bartow High School's Summerlin Academy (*)
- Bartow High School's Medical and Fire Academy
- Tenoroc High School's Lakeland Electric Power Academy
- Kathleen High School's Central Florida Aerospace Academy (*)
- Lake Gibson High School's Finance Academy

There are 14 academies in the National Certification process for next year.

The Superintendent met with the Assistant Secretary of Education in Washington DC last week to discuss graduation rates and how they can assist us with any policies that may be barriers to increasing the graduation numbers. We have five (5) acceleration sites in Polk County for students who have left the traditional classroom settings and have enrolled in the program; 36 of these students will graduate in June. The Assistant Secretary voiced an interest in visiting the district to see the great summer programs we are providing.

Mr. Berryman asked for a retreat discussion update on district-wide rezoning and the sales tax referendum. Mrs. LeRoy reported that Greg Rivers, Associate Superintendent of Facilities and Operations, has been talking with a national consultant, and we have contacted local Public Relations firms around a branding campaign. The good news stories should roll out in June or July.

The Superintendent also reported that summer programs are to be expanded to include more high school curriculum.

Mr. Berryman asked if the District is following Board policy regarding Discovery's charter application. Wes Bridges, School Board Attorney, stated that we follow the State Statutes which supersedes our policies. We are in compliance with our policy, as well; it references the Statute.

Mr. Berryman also inquired about retroactive pay increases for retiring teachers. Attorney Bridges responded that to include employees that entered DROP before the ratification would cause financial reporting issues and monetary fines (penalties) per individual per month with FRS and the IRS. Orange County and Indian River County were audited by FRS after they included the retiree group in a retroactive pay increase.

Mr. Harris suggested new employee education be implemented going forward; contract ends June 30th and if you leave before that you forgo certain items.

Consensus reached to provide employee education.

A brief discussion was held on the June meetings. Consensus reached to cancel the June 9, 2015 meeting. June 23rd will continue as scheduled: 12:30 PM Work Session and 5:00 PM School Board meeting.

2. [12:45 - 1:05 PM FSBA Master Board Modules](#)

Attachment: [Top 3 Modules with Descriptions for 4-28-15 e-Agenda.pdf](#)

Minutes:

No discussion.

B. Board Agenda Review

3. [1:05 - 1:20 PM Review Agenda for the April 28, 2015 School Board Meeting](#)

Attachment: [04 28 15 School Board Agenda.pdf](#)

Minutes:

Quarterly Business Services Contracts Reporting - Contracts less than \$50,000.00

Mr. Berryman noted several contracts were listed on the Quarterly Reporting document that were above the \$50,000 amount. Staff response: Due to time constraints several contracts were processing through the Business Services Contract agenda (for Department approval) while at the same time appearing on the School Board agenda awaiting Board approval. The information will be verified and reported to the Board.

C-12 Agreement with Robinson-Bush, \$144, 000.00

Mrs. Cunningham requested the amount be stated for the length of the contract rather than annually. The contract will be \$432,000.00. Superintendent LeRoy stated that going forward the total amount of a contract will be listed in the title.

C-10 Cambridge International Examinations, Winter Haven High School, \$6400.00

Mr. Wilson asked if \$6400 is the total amount for the first year. Superintendent LeRoy it is one year membership fee that will be paid by the Winter Haven Public Education Partnership group.

R-48 Bus Purchase - 5 Thomas Built Buses, \$537,340.00

Mrs. Cunningham questioned why the purchase is coming back to the Board for approval.

Greg Rivers, Assistant Superintendent of Facilities and Operations spoke on challenges his area will have if there is one board meeting a month:

- Exceeding budget expenditures in an approved project
- We use a pre-approved vendor list; do bids have to be approved by the Board?

School Board Attorney Wes Bridges reported that would be a different conversation than previously approved contracts. If you have a contract with a new vendor it is treated as a new contract and should come back to the Board for approval if it is greater than \$50,000.00.

Mrs. Cunningham believes that if the bid purchase was approved for a set item (5 buses) and for some reason the original vendor failed to meet the obligation, staff should be able to go to the next bidder without coming back to the Board; if the purchase matches the original purchase.

Mr. Bridges reiterated if there is a contract to be signed, by board policy, the superintendent has authority up to \$50,000; anything above that is to be brought to be Board for approval.

The discussion will continue at a May work session.

4. [1:20 - 1:30 PM BREAK](#)

Minutes:

C. Information

Item 5

5. [Head Start Grant Monthly Services Report](#)

Attachment: [14HSA - Head Start Financial Report 02-28-2015.xls.pdf](#)

Attachment: [April Board Executive Summary.pdf](#)

Attachment: [15HSA - Head Start Financial Report as of 02-28-2015.pdf](#)

D. Discussion

Item 6

6. [Charter School Projected Enrollment for 2015-2016](#)

Attachment: [Ridgeview 53-0441 Approval Letter-HP Status 2011-12.pdf](#)

Attachment: [McKeel 53-1671 Approval Letter-HP Status 2011-12.pdf](#)

Attachment: [Montessori Middle 53-8140 Approval Letter-HP Status.pdf](#)

Attachment: [2015-2016 Enrollment Capacity for Review 4.6.15.pdf](#)

Attachment: [WS-Summary-Projected Enrollment 4.28.15.pdf](#)

Attachment: [Hartridge 53-8121 Approval Letter-HP Status.pdf](#)

Minutes:

Melissa Brady, Director of Charter Schools, presented the charters' request to increase their enrollment numbers. Mr. Wilson noted that when several of the requests are presented to the Board for a vote, he will abstain from voting because of his affiliation with Polk State College.

Mr. Mullenax questioned several of the requests:

- Chain of Lakes Collegiate requesting an increase of 20. The FTE loss to the District if \$133,000. Winter Haven High School's Cambridge Program will meet their pre-collegiate needs.
- Compass Charter is approved for an enrollment of 185 but their current

number is 162; why are they requesting an increase?

Superintendent LeRoy commented that the school has been a low performing school for three years in a row and statute language may negate their request. Students are not making progress.

- BOK Academy has an enrollment of 587 and were approved for 700 last year which they didn't fill; why approve the increase this year.
- Same concerns with Hillcrest Elementary and Janie Howard Wilson Elementary
- Lakeland Montessori School House - has 75 currently enrolled with an allocation of 154; they are requesting an additional 15. Mrs. Brady reported their contract states 120 maximum.
- Montessori Middle School has 5, allocated 66, and are requesting 72; why increase when they didn't increase to the maximum last year.
- New Beginnings has an enrollment of 418 and requesting 92 additional seats. Their numbers do not impact our budget because they enrolled students who are currently not attending school, are expelled, or on probation.
- PSC Lakeland Gateway currently has 119 enrolled, allocated 125; they are requesting 75 additional students (total of 200). Need to see their success rate.
- Polk Pre-Collegiate (Berkley Accelerated Middle) has 108 enrollment with 110 allocated, requesting additional 10.
 - Mr. Harris would like to know how long they have been in existence.
- Ridgeview Global Studies has enrollment of 845, requesting additional 135 students. As a high performing school they may increase enrollment by 15% not to exceed facility capacity (853); that would be 9 students - not 135. They do not have capacity for these students.
 - Superintendent LeRoy asked if they can add a middle school grade level without a contract. Mr. Bridges responded that if they are changing their structure level a new contract would be required; grade 6 is still part of the elementary structure. If the proposal is to add relocatables to the site, School Board approval is needed because this is a conversion charter school.
 - Mr. Berryman would like a copy of Ridgeview's letter requesting the use of portables.

Mr. Mullenax requested staff to relay the Board's concerns to the charter schools and see if they want to amend their requests.

Mrs. Fields and Mr. Mullenax would like to know if the schools requesting large increases have a waiting list; and if so, how many are on that list. Mrs. Fields would like to know the success rate of those requesting increases. Mrs. Brady will provide the information before the requests are presented for a Board vote.

Item 7

7. [1:30 - 2:45 PM Budget and PEA Bargaining Agreement](#)

Attachment: [1 of 2 Proposed Teacher 14-15 Salaries and Contract Changes.pdf](#)

Attachment: [4-28-15 Proposed Paraeducator 14-15 Salaries and Contract Changes.pdf](#)

Attachment: [2 of 2 Proposed Teacher Appendix M - Evaluation Manual.pdf](#)

Attachment: [4-28-15 Proposed Educ Support Personnel 14-15 Salaries and Contract Changes.pdf](#)

Attachment: [Fund Balance scenarios for the board fy 15 and 16 \(4\).pdf](#)

Attachment: [Budget Questions April 2015.pdf](#)

Attachment: [4-28-15 Exec Summary 14-15 PEA Contract Changes.pdf](#)

Minutes:

Superintendent LeRoy had requested staff to present different budget scenarios of where we are currently with the projected funding and costs (health insurance, LCI and Maintenance funding, potential raises for other staff, etc.) to see the affect on the fund balance.

2015 Fourth Calculations - current FEFP is the new baseline.

- Scenario 1 - worst case with no FEFP increase; no new money and maintaining 60- day health insurance reserve; fully fund insurance premium; fund Annual Capital Outlay \$8.4 million. **Fund Balance of 3.1%** (under Board policy of 5%).
- Scenario 2 - \$18 million FEFP increase, 60 days health reserve, fully fund insurance; fund Annual Capital Outlay \$8.4 million. Exceeds Fund Balance - 5.6%.
- Scenario 3 - \$8 million FEFP increase, 60-day health reserve; fully fund insurance; Fund Capital Outlay of \$8.4 million; laps remains constant; **Fund Balance of 4.3%**
- Scenario 4 - \$8 million FEFP increase; fund 1/2 of health premium; Capital Outlay of \$3 million. Fund Balance of 5.5%.
- Scenario 5 - \$8 million FEFP increase, fund 1/2 of health premium; no transfer from capital outlay. Fund Balance 5.9%

Mr. Wilson voiced a concern with the maintenance transfers.

Item 8

8. [2:45 - 3:15 PM Rezoning](#)

Attachment: [Preemptive Rezoning.pdf](#)

Attachment: [Horizons Rezoning.pdf](#)

Minutes:

Two items: Preemptive Zoning and Proposed Rezoning of Horizons

Elementary.

Preemptive zoning is rezoning areas of potential residential development BEFORE homes are constructed - less disruptive to families. A major development in the process that extends from Pipkin Road W south to Ewell Road will affect the following schools:

- Elementary rezoning - will address Valleyview Elementary and Spessard Holland Elementary
- Middle rezoning - Southwest Middle and Sleepy Hill Middle
- Senior rezoning - Auburndale Senior and Tenoroc Senior

Board Consensus to proceed with preemptive zoning.

Proposed rezoning of Horizons Elementary to address capacity issues at Alta Vista Elementary, Eastside Elementary and Loughman Elementary.

- Additional elementary seats are needed, even with new K-8

Mrs. Fields requested information on the ethnic group affected and the transport time.

Mr. Harris suggested realtors and chambers of commerce be sent the Preemptive public notice. He feels that families who live within the 2 mile zone of a school should be confident that that is their zone school.

Item 9

9. [3:15 - 3:20 PM Internal Request for Information System \(IRIS\)](#)

Attachment: [Board Members' Internal Request Program.pdf](#)

Minutes:

Superintendent LeRoy provided information on the IRIS (Internal Request for Information System) program developed by staff two years ago. It is being improved to make it more user friendly for Board Members. Once a response is provided, it will be sent to all Board Members.

Mr. Mullenax commented that Board Members should be cognizant of their requests and the staff and time involved with each. Mrs. Cunningham requested that requests that involved many staff hours be brought to the Board for confirmation before being addressed.

Mr. Harris spoke on a similar program for Constituent's Requests.

Item 10

10. [3:20 - 3:25 PM Create Position and Job Description for GED Test Center Facilitator](#)

Attachment: [GED Test Center Facilitator 4-28-15 WS.pdf](#)

Minutes:

These part-time positions will work at mobile labs to assist with GED testing and will be self-sustaining through testing fees.

Item 11

11. [3:25 - 3:35 PM Create JD for Sr. Coord. Early Warning and Response System-United Way](#)

Attachment: [Sr Coord EWRS 4-28-15 WS.pdf](#)

Minutes: The position is funded by United Way and will help students graduate ready for college, career and citizenship through monitoring attendance, behavior and course grades in middle schools and provide effective, individualized interventions aimed at student improvements.

E. Adjournment

Meeting adjourned at 4:10 PM. Minutes were approved and attested this 12th day of May, 2015.

Dick Mullenax, Board Chair

Kathryn M. LeRoy, Superintendent